



Recovery Support Services Case Navigator

This position provides Case Navigation to clients enrolled in our Recovery Support Services program. This position is 40 hours per week with benefits.

Responsibilities: **RESPONSIBILITIES:**

- Admits new clients by reviewing records and applications; conducting orientations.
- Responsible for complete client assessment and Case Navigation checklists and navigation of services.
- Support clients connecting to services and Monitors cases by verifying clients' attendance; observing and evaluating treatments and responses; advocating for needed services and entitlements; obtaining additional resources; intervening in crisis; providing personal support.
- Maintains clients' records by reviewing case notes; logging events and progress.
- Work with clients with various diagnosis and treatment goals using a variety of modalities.
- Provide individual, group, and family therapy, psycho-education cognitive/behavioral methods, motivational methods, CRA, or other therapeutic modalities as assigned.
- Perform assessments on clients utilizing ASAM levels of care, a biopsychosocial assessment and other evaluation tools as assigned.
- Assist clients in the development and implementation of their personalized, individual treatment plans, which address their self-identified co-occurring treatment issues.

Minimum Qualifications:

- Associate or Bachelor's degree in a related field or higher and solid experience in case management
- Experience directly related to the duties outlined in duties and responsibilities
- Ability to read and comprehend complex documents; to respond effectively to the most sensitive inquiries or complaints; to prepare correspondence, presentations and articles as may be necessary; and to communicate effectively with staff and clients/participants
- Familiarity with the social, cultural and economic make-up of New Mexico or service area and ability and willingness to work with diverse populations

Preferred:

- CSW, CCSS or CPSW certification
- Bilingual, English and Spanish

Our work centers around LGBTQ+ individuals, people of color, individuals in recovery, people with various diagnoses and abilities, and other marginalized communities. Therefore, we strongly encourage people with these identities and from these and other marginalized communities to apply.

The position provides 40 hours of work per week/weekends; salary range is \$42,000-\$48,000 annually dependent on experience and qualifications. Paid Time Off and health insurance benefits, and retirement benefits offered. The Mountain Center is an Equal Opportunity Employer.

Please send a cover letter, resume and application to jobs@themountaincenter.org
https://themountaincenter.org/wp-content/uploads/2021/03/TMC_General_Application_03_2020.pdf